**RESUME**

**Vishal Gaurav Singh**

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*New Kamal Kunj Apts. A-wing 03, Virat Nagar Cell Phone: +917277452067
Chankya Chowk, Virar – West E-Mail: Vishalgaurav205@gmail.com*

*Mumbai 401303*

***Objective:-***

*To be associated with a firm, which provides career development opportunities and contributes in its progress through my knowledge and skill.*

***Computer Skills***

* *Data Entry and Billing.*
* *MS Office: MS Word, MS Excel and Computer Basics.*

***Education Qualification***

*11th Lakshmi Narayan Dubey College, Motihari Bihar*

*10th Modern Public School, Motihari Bihar, March 2015*

***Currently Working***

*Work At****: SINHA ULTRASOUND CENTRE,MOTIHARI,BIHAR-845401 (C/O:- Dr. Swasti Sinha)***

*Work Designation: Data Entry & Reporting*

*Duration: 2’nd APR 2016 to Present*

***Previous Work Experience***

* *1 Years Of experience as Security Manager at Jewelry Company.*
* *2 Year of experience as Data Entry Operator , Controller at Distributors of FMCG Company.*
* *Company Name:* ***R.S. DISTRIBUTORS ,MUMBAI-400101***

*Designation: CONTROLLER & SUPERVISOR.*

*Duration: JAN 2015 To FEB 2016*

***Personal Details***

*Date of Birth : 28/05/1996*

*Father’s Name : Rajeev Kumar Singh*

*Address Village : SITTALPATTI DHAKA BIHAR-845418 Near H. P. Gas agency, District: MOTIHARI- 845401 SUBDISTRICT:CHIRAIYA, POST OFFICE:DHAKA*

*Address Home Town :Agrwa ,Motihari Near Dr. Neena Jha Qlinic*

*Marital Status : Single*

*Languages Known : Hindi*

*Nationality : Indian*

*Sex: : Male*

*Pan Card : GJEPS9054M*

*Adhar Card : 297791833676*

*I hereby declare that the information given herewith is correct to my knowledge and I will responsible for any discrepancy.*

*Date:04-04-2016* ***Vishal Gaurav Singh***